

OREGON TRAIL SCHOOL DISTRICT  
FEE FOR SERVICE  
FULL-DAY KINDERGARTEN CONTRACT  
2011-2012 School Year

Name of Child: \_\_\_\_\_

Resident Elementary School: \_\_\_\_\_

Requested School for Full Day Kindergarten: \_\_\_\_\_ (1<sup>st</sup> choice) \_\_\_\_\_ (2<sup>nd</sup> choice)

Pursuant to this contract, the undersigned parent or guardian (the "Parent") of the above listed child (the "Student") agrees to make payment to Oregon Trail School District (the "District") in consideration of such Student being enrolled at \_\_\_\_\_ elementary school. The undersigned agrees and understands that the District has no legal obligation to provide the Student a full-day Kindergarten Program and that in consideration of the Parent signing this contract, and in reliance thereon, the District will hire, at its expense, additional teaching staff to provide full-day Kindergarten at school (the "Program").

Because the District commits to certain cost obligations on behalf of children that enroll in the Program, Parent understands that **this contract is binding on Parent** upon execution and delivery of this contract to the District even if the Student, for whatever reason, withdraws from the Program. Parent understands that the District shall have no obligation and may not provide the Program unless a minimum of 20 students enroll in the school site selected by the parent above, 17 of which must be paying the full tuition. In the event there are insufficient enrollees and the District cancels the Program, this contract will be null and void.

The tuition fee for participation in the additional half-day of kindergarten Program shall be \$2,700 for the school year spread over nine months, subject to adjustment as provided herein. Payments of \$300 shall be made on the first day of each month for a 9 month period, commencing on September 1, 2011, with the final payment due on May 1, 2012. A separate non-refundable processing fee of \$50 regardless of free/reduced lunch status shall be submitted with the contract. Please contact your school principal regarding the start date for Kindergarten students, conference days, and other staff development days that would affect Kindergarten student attendance. There is no tuition reduction due to inclement weather or other school closures due to reasons beyond the control of the District. A full-month payment will be due for any partial month in which the student attends the program.

The Oregon Trail School District admits students with all the rights, privileges, programs and activities generally accorded or made available to all students in the schools. It does not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, marital status, age, or disability in administration of its educational policies, admission policies, athletic programs, or in any other way.

State law requires that resident students who qualify for free lunch under the Federal Lunch Program, or who are in Services to Children and Families (SCF) placement, are not required to pay the tuition fees. All applicants are required to pay the non-refundable \$50 processing fee regardless of free/reduced lunch status. Resident students who qualify for reduced lunch will pay tuition of \$150 per month. Priority of enrollment in the additional half day shall be based on the filing of a completed contract by Parents with the District Office.

Application process consists of the following:

1. Proper completion and execution of the contract by Parent
2. Payment of \$50 processing fee (refunded only if student is not placed in the program).
3. If applicable, income application for the ADCP Lunch Program and Waiver Form. (No late income applications will be accepted unless a verifiable event has subsequently occurred.)

Notwithstanding the completion of the 2011-2012 Eligibility Based on Income application, an updated application must be completed when it becomes available at the start of the 2011-2012 school year and

shall determine whether a Student qualifies for free Federal Program and, therefore does not qualify for free participation in the program. At that time, the Student shall be subject to the same enrollment rules as other full-payment enrollments (based on the date of submission of the completed contract and 2011-2012 Eligibility Based on Income application for the ADCP Lunch Program), and the Parent shall pay the fee within 7 days of receiving notice of the request for payment. Failure to make the payment by the required date will result in Student expulsion from the Program until payment of all fees is brought current.

If there are more Student applications than available slots for the Program, the District will maintain a waiting list with priority determined by lottery. If vacancies occur during the school year, Students will be admitted into the program based on their lottery draw rank. Applications received after the initial due date will be placed on the waiting list in the order received, but behind any applicants remaining from the initial lottery.

**Parent hereby understands that the District reserves the right to take such action under law it deems necessary to collect fees under this contract**, including, but not limited to, denying attendance in the full-day portion of the Program and assignment of funds to a collection agent. Fees are due to the OTSD Account Receivable Department by the 5<sup>th</sup> of each month (PO Box 547, Sandy, OR 97055). If a fee payment is not received by the 5<sup>th</sup> day of the month of payment, commencing on the next school day the Student may not be allowed to attend the Program until payment of fees is made current. Parents will be assessed with a late fee of \$25.00 for payment later than 30 days and an additional \$35.00 assessed for checks returned due to non-sufficient funds. Exclusion from the Program for failure to pay fees does not release or diminish the obligation of Parent to pay the participation fee. The District shall have no right to deny the Student the regular non-fee half-day portion of Kindergarten based on any failure of Parent to perform its obligations hereunder.

This contract does not create any additional rights for the Student or his/her Parent, other than attending the Program, nor does it create any additional obligations or responsibilities for the District, other than providing the full-day Kindergarten Program described herein. The District retains all rights with respect to the discipline and education of the Student and expressly retains the right to suspend or expel the Student from the Program for any cause as outlined in School Board Policy as is permitted for suspension or expulsion of the Student from the regular half-day Kindergarten program.

**In the event the District terminates the Program due to insufficient enrollment, the \$50 processing fee will be refunded and this contract will be rendered null and void.**

Please check the appropriate box:

- I will not apply for financial aid.
- or**
- Enclosed is the completed 2010-2011 Eligibility Based on Income application **for the ADCP Lunch Program and the waiver form**. I understand that an updated application must be completed when it becomes available at the start of the 2011-2012 school year and that subsequent application shall determine whether a Student qualifies for free Federal Program, and therefore, qualifies for free participation in the Program.

**I understand that if I decide to terminate my Student's enrollment for any reason, I am responsible for fulfilling the financial term of the contract unless the District is able to fill the vacated spot with another Student.**

**SIGNED AND DATED** the date set forth below:

Date: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Student Name: \_\_\_\_\_

**Responsible Party** if other than above:

Date: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Return completed contract and deposit to your "home/neighborhood" school by May 15th. Checks are to be made payable to Oregon Trail School District. After May 15th, return to:** Oregon Trail School District, Full Day Kindergarten Program, PO Box 547, Sandy, OR 97055, Attn: Terri Foeckler

For Office Use Only	
Received: <input type="checkbox"/> Check # _____	
Date: _____ Time: _____	Received by: _____