PTC Minutes: February 2019 Evening Meeting

Introductions – participants in attendance:

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Rebecca Pedersen</td>
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<td>Lauren Smith</td>
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<td>Lelsey Forquer</td>
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<td>Jami Schroeder</td>
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<td>Kim Mackey</td>
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<td>Shannon Givens</td>
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Topic: OTA fundraising 18-19 folder

Discussion/idea
- new folder in drive spread-sheet compiling all fundraising notes in detail in one place. Includes total money earned (profit).
- total playground fundraising total thus far- $21,972.50

<table>
<thead>
<tr>
<th>Actions/Decisions/by whom</th>
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<tbody>
<tr>
<td>Rebecca Pedersen &amp; Kim Mackey</td>
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Topic: Portland Pickles

Discussion/ideas:
- idea behind pickles fundraiser would eliminate dine-out nights due to flexibility of games/times. Schedule changed eliminating flexibility; assigning one game to OTA. Decision made to eliminate this fund raiser.

Topic: Mt. Hood Theater

Discussion/ideas:
- tickets available

Topic: Reader Board

Discussion/ideas:
- School crashers enjoy doing the sign! Sign is being changed by school crashers on a regular basis.

Topic: Changing Name

Discussion/ideas:
- should the PTC change its name due to the our entity not being a true PTC. In reality, OTA PTC is a committee, so the suggestion was brought by Tim Bellenger to change the name including the word ‘committee’ in title.
• Discussed ways to either scale back PTC responsibilities/involvement, and/or boosting events sanctioned by the school officially rather than the PTC to boost parent involvement and encourage volunteering and/or attendance at meetings
• Necessity of school & district support for parent involvement

**Topic: New financial documents & Fundraising**

• New documents should only be productive, concise, and easy rather than creating a complicated process with many hands
• The district and board request a formal proposal at the beginning of each school year itemizing what fundraisers are planned and estimated profit
• Forms discussed include expense reimbursement form, pre-event proposal, post-event expense,
• In order to properly report our fundraising totals, we would require a monthly report from DO that would include grants and donations because we don’t, as the PTC, receive those funds.
• At this time PTC will continue documenting funds in the same fashion we have for years prior

**Topic: Spirit Wear**

• We are free to change vendors, discussed changing vendors and assigning the task of ordering to one individual

**Topic: Freddy’s Community Rewards**

• Push for more families to sign up to link rewards
• Total rewards to-date is $1,078.40 from Oct-Dec with 68 families
• Potential to bring in 100 more families
• Same discussion to push for more Amazon smile participants

**Topic: Box Tops:**

• Box tops competition in January
• Huge success in January has prompted another competition for a treat/party in March
• Next competition will include MYP side
• Class competition on MYP- most turned in by 8:00 am on the 20th

**Topic: Kinder Pizza Party**

• Friday 2/15 from coffee sales.
• Profit from coffee sales $945

**Topic: Auction**
• procurement and ticket sales going on now

**Topic: Playground Update**
• currently need to get a bid from 3+ playground companies
• once bids have been acquired we will revisit how much funding needs to still be raised in order to begin development of playground
• keeping metal playset and eliminating wooden play structure
• paddle raise will occur as in years past at this year's Auction

**Topic: Board Report**
• discussed auction
• open enrollment ends in March, working on a marketing plan to increase enrollment

**Topic: Volunteer Coordinators Report**

**Topic: Directors Report**

**Open Forum**
• discussed changes to Penny Wars