

PTC Minutes: February 2019 Evening Meeting

Introductions - participants in attendance:

Rebecca Pedersen	
Lauren Smith	
Lelsey Forquer	
Jami Schroeder	
Kim Mackey	
Shannon Givens	

Topic: OTA fundraising 18-19 folder

Discussion/idea

- new folder in drive spread-sheet compiling all fundraising notes in detail in one place. Includes total money earned (profit).
- total playground fundraising total thus far- \$21,972.50

Actions/Decisions/by whom
• Rebecca Pedersen & Kim Mackey

Topic: Portland Pickles

Discussion/ideas:

- idea behind pickles fundraiser would eliminate dine-out nights due to flexibility of games/times. Schedule changed eliminating flexibility; assigning one game to OTA. Decision made to eliminate this fund raiser.

Topic: Mt. Hood Theater

Discussion/ideas:

- tickets available

Topic: Reader Board

Discussion/ideas:

- School crashers enjoy doing the sign! Sign is being changed by school crashers on a regular basis.

Topic: Changing Name

Discussion/ideas:

- should the PTC change its name due to the our entity not being a true PTC. In reality, OTA PTC is a committee, so the suggestion was brought by Tim Bellenger to change the name including the word 'committee' in title.

- Discussed ways to either scale back PTC responsibilities/involvement, and/or boosting events sanctioned by the school officially rather than the PTC to boost parent involvement and encourage volunteering and/or attendance at meetings
- necessity of school & district support for parent involvement

Topic: New financial documents & Fundraising

- new documents should only be productive, concise, and easy rather than creating a complicated process with many hands
- the district and board request a formal proposal at the beginning of each school year itemizing what fundraisers are planned and estimated profit
- forms discussed include expense reimbursement form, pre-event proposal, post-event expense,
- In order to properly report our fundraising totals, we would require a monthly report from DO that would include grants and donations because we don't, as the PTC, receive those funds.
- at this time PTC will continue documenting funds in the same fashion we have for years prior

Topic: Spirit Wear

- we are free to change vendors, discussed changing vendors and assigning the task of ordering to one individual

Topic: Freddy's Community Rewards

- push for more families to sign up to link rewards
- total rewards to-date is \$1,078.40 from Oct-Dec with 68 families
- potential to bring in 100 more families
- same discussion to push for more amazon smile participants

Topic: Box Tops:

- box tops competition in January
- huge success in January has prompted another competition for a treat/party in March
- next competition will include MYP side
- class competition on MYP- most turned in by 8:00 am on the 20th

Topic: Kinder Pizza Party

- Friday 2/15 from coffee sales.
- profit from coffee sales \$945

Topic: Auction

- procurement and ticket sales going on now

Topic: Playground Update

- currently need to get a bid from 3+ playground companies
- once bids have been acquired we will revisit how much funding needs to still be raised in order to begin development of playground
- keeping metal playset and eliminating wooden play structure
- paddle raise will occur as in years past at this year's Auction

Topic: Board Report

- discussed auction
- open enrollment ends in March, working on a marketing plan to increase enrollment

Topic: Volunteer Coordinators Report

Topic: Directors Report

Open Forum

- discussed changes to Penny Wars