

Oregon Trail School District

Classifications of Organizations for Facility and Grounds Use

Effective July 1, 2019

Facility/Grounds use, priority and fees are based on the following classifications:

Class 1 – School-Sponsored Activity

Student athletics and activities that are sponsored/sanctioned by the district during the school year and covered under the district’s insurance policy. (During the school year)

Class 2 – School-Related Activity

Any groups or activities specifically organized to work cooperatively with and in the schools (e.g. PTC, Boosters, Education Foundation).

Class 3 – Not-for-Profit Youth In-District

Not-for-profit youth sports, recreation and education activities conducted by tax-exempt groups. Groups must be established within the district boundaries or be a local (OTSD boundaries) affiliate to a broader organization.

Priority will be given to those groups serving the greatest number of youth residing within OTSD boundaries.

NOTE: Excludes tournament and special events which are treated as Class 4

Class 4 - Not-for-Profit Adult or Mixed-Age (youth & adult) In-District

Not-for-profit adult or mixed-age activities conducted by tax-exempt groups for recreational, educational, civic or charitable functions. Groups or individuals must be established within the district boundaries or be a local (OTSD boundaries) affiliate to a broader organization.

NOTE: Not-for-profit youth tournaments and special events are treated as Class 4.

Class 5 – For-Profit or Groups Outside the District

Use by for-profit or outside groups must have special permission from the principal, superintendent or designee.

Notes:

All OTSD use may be subject to custodial fees and/or other staffing charges. Failure to remit payment or adhere to any district policies and/or facilities/grounds use regulations may result in loss of use privileges at the discretion of the district.

No indoor facility use shall be permitted on any legal holidays or breaks and in-service days (Classes 2, 3, 4 and 5) during the academic school year.

Oregon Trail School District Facility and Grounds Use Fee Schedule

Effective July 1, 2019

All Facilities	Class 1	Class 2	Class 3	Class 4	Class 5
Processing fee per request	\$0	\$0.00	\$20 Per organization, per season, per location	\$20 Per organization, per season, per location	\$20 Per organization, per season, per location
Custodian (required where district staff is not a user supervising activity). Site monitor/Custodian will be responsible for opening the facility, cleaning after the event and securing the facility after participants have left).	\$0	\$25/hr straight, \$37/hr OT	\$25/hr straight, \$37/hr OT	\$25/hr straight, \$37/hr OT	\$25/hr straight, \$37/hr OT
Food Service Worker	\$0	\$23 hr. 29/hr. OT	\$23 hr. 29/hr. OT	\$23 hr. 29/hr. OT	\$23 hr. 29/hr. OT
Auditorium Assistant	\$0	\$17 hr.	\$17 hr.	\$17 hr.	\$17 hr.
Field Use Access Card	\$0	\$10 per card per season \$10 additional lost card fee	\$10 per card per season \$10 additional lost card fee	\$10 per card per season \$10 additional lost card fee	\$10 per card per season \$10 additional lost card fee
PTC Monthly Meeting Use (excluded special events)		\$35 per year			
Elementary and Middle Schools	Class 1	Class 2	Class 3	Class 4	Class 5

Facility and Grounds Use Fee Schedule
Effective July 1, 2019

Classroom or Library	\$0	\$1 hr.	\$2 hr.	\$8 hr.	\$15 hr.
Cafeteria, Commons or Multipurpose	\$0	\$2.50 hr.	\$5 hr.	\$15 hr.	\$40 hr.
Kitchen (*food service worker required) Price Per Hour	\$0	\$5 hr.	\$10 hr.	\$25 hr.	\$50 hr.
Gymnasium - B Non-league use (Excluding Cedar Ridge Middle School)	\$0	\$2.50	\$10 hr.	\$15 hr.	\$40 hr.
Gymnasium - A Non-league use, Cedar Ridge	\$0	\$5 hr.	\$15 hr.	\$25 hr.	\$50 hr.
Gymnasium - Youth sports leagues use			\$7/participant + \$3.50/hr		
Athletic Field (grass) - Non-league	\$0 hr.	\$5 hr.	\$7.50	\$15.00	\$20.00
Athletic Field (grass) -Youth sports league use			\$7/participant		
Parking lot	\$0 hr.	\$0 hr.	\$0 hr.	\$0 hr.	\$15 hr.

Sandy High School	Class 1	Class 2	Class 3	Class 4	Class 5
Classroom	\$0 hr.	\$2 hr.	\$8 hr.	\$15 hr.	\$20 hr.
Conference Room	\$0 hr.	\$2 hr.	\$4 hr.	\$10 hr.	\$20 hr.
Media Center	\$0 hr.	\$5 hr.	\$10 hr.	\$25 hr.	\$50 hr.
Board/Lecture Hall	\$0 hr.	\$5 hr.	\$10 hr.	\$25 hr.	\$50 hr.
Cafeteria or Commons	\$0 hr.	\$5 hr.	\$20 hr.	\$35 hr.	\$75 hr.
Kitchen (food service worker required at additional cost)	\$0 hr.	\$5 hr.	\$20 hr.	\$35 hr.	\$75 hr.
Parking Lot (Restrooms not included)	\$0 hr.	\$0 hr. +\$5 hr. w/lights	\$0 hr. +\$5 hr. w/lights	\$0 hr. +\$5 hr. w/lights	\$30 hr. +\$5 hr. w/lights
Wrestling or Aerobics Room	\$0 hr.	\$5 hr.	\$15 hr.	\$25 hr.	\$50 hr.
Upper Gym	\$0 hr.	\$5 hr.	\$15 hr.	\$25 hr.	\$50 hr.
Main Gym	\$0 hr.	\$7.50 hr.	\$25 hr.	\$50 hr.	\$75 hr.
Tennis Court	\$0 hr.	\$5 hr.	\$10 hr.	\$20 hr.	\$40 hr.
Bluff Multipurpose Grass Field - Non-league	\$0 hr.	\$5 hr.	\$7.50 hr.	\$15 hr.	\$20 hr.
Bluff Multipurpose Field -Youth sports leagues			\$7/participant		
Varsity Baseball, Softball, Upper Soccer Fields (Restrooms Included)	\$0 hr.	\$15 hr.	\$25 hr.	\$75 hr.	\$125 hr.
Nature Trails - Organized events only	\$0 hr.	\$5 hr.	\$10 hr.	\$15 hr.	\$20 hr.
JV Baseball and Softball Fields (Restrooms Included)	\$0 hr.	\$15 hr.	\$25 hr.	\$75 hr.	\$125 hr.
Stadium, Field, Track (Restrooms included)	\$0 hr.	\$15 hr.	\$25 hr.	\$75 hr.	\$125 hr.
Restroom only - Stadium, Field, Track	\$0 hr.	\$5 hr.	\$10 hr.	\$20 hr.	\$40 hr.
Field Lights (per field)	\$0 hr.	\$15 hr.	\$15 hr.	\$15 hr.	\$15 hr.
Concession Areas	\$0 hr.	\$5 hr.	\$10 hr.	\$15 hr.	\$25 hr.
Auditorium (*staff required to run lights, sound and curtains at additional cost)	\$0.00	\$100 hr.	\$125 hr.	\$150/hr.	\$200 hr.

Fee revenue shall be designated for budget purposes as follows:

- Kitchen fees to the Food Service Fund
- Other staff fees to the General Fund
- All other fees to the Facility Improvement Fund