CITING BOOKS AND OTHER NON-PERIODICAL PUBLICATIONS

- **Book**
  Author’s Last Name, First Name Middle Name. *Title of Book*. City of Publication: Publisher’s Name, Year of Publication.


- **Book with Two Authors**
  **Note**: For works with two or more authors, reverse the name of only the first author.

  Author’s Last Name, First Name Middle Name and Author’s First Name Middle Name Last Name. *Title of Book*. City of Publication: Publisher’s Name, Year of Publication.


- **Book with Three or More Authors**
  **Note**: When a work has four or more authors, either name all of the authors or name the first author, followed by “et al.”

  Author’s Last Name, First Name Middle Name, et al. *Title of Book*. City of Publication: Publisher’s Name, Year of Publication.


- **Book- Reference Book**
  **Encyclopedia**

  Author of article’s Last name, First Name Middle Name. “Article Title.” *Title of Encyclopedia*. Year of Publication.


- **Book by a Corporation**
  **Note**: When the author of a print document is a corporation, a government agency or some other organization, begin with the name of the group.

  *Examples*: First Union.


  American Automobile Association.

CITING ARTICLES AND OTHER PUBLICATIONS IN PERIODICALS

- **Newspaper**
  Author’s Last Name, First Name Middle Name. “Title of Article.” *Name of Newspaper*. Day Abbreviated Month. Year of Publication, Edition ed.: Page Numbers of Article.


- **Magazine**
  Author’s Last name, First Name Middle Name. “Title of Article.” *Name of Magazine*. Day Abbreviated Month. Year of Publication: Page Numbers of Article.

CITING MISCELLANEOUS PRINT AND NON-PRINT SOURCES

NOTE: Miscellaneous print and non-print sources include visuals, audio works, audio-visuals, and live events. When citing multimedia sources that you retrieved online, give whatever information is available; then end the citation with your date of access and URL.

- **Film or Video Recording (DVD, Videocassette)**
  Title. Dir. Director’s First Name Middle Name Last Name. Writer, Performer, or Producer’s First Name Middle Name Last Name, Year of Original Release. Media Format. Distributor, Year of Release.
  

- **Television or Radio Program**
  “Episode Title.” Program Title. Station Name. Day Abbreviated Month Year. URL Address (if accessed online).
  

- **Interview (Personal or Telephone Interview Conducted by Researcher)**
  Last Name, First Name Middle Name of Person Interviewed. Personal, E-mail or Telephone interview. Day Abbreviated Month. Year of Interview.
  

- **Personal Letter**
  Last Name, First Name. Letter to the author. Day Abbreviated Month Year.
  

CITING ELECTRONIC PUBLICATIONS

*Note:* Refer to an in-depth informational page for more information on citing electronic sources.

- **Basic entry: A Document from an Internet Site**
  Author’s Last Name, First Name Middle Name. “Article or Specific Web Page Title.” Title of Entire Web Site. Day Abbreviated Month. Year Web Page Was Last Revised. Sponsoring Organization. Day Abbreviated Month. Year You Read It <URL>.
  

- **Blog**
  Editor, screen name, author, or compiler name (if available). “Posting Title.” Name of Site. Version number (if available). Name of institution/organization affiliated with the site (sponser or publisher). Medium of publication. Date of access.
  